



**New Hampshire Turtle Rescue Board of Directors Meeting**  
**Thursday, March 7, 2024**  
**Official Minutes**

**Opening:** The meeting was called to order at 5:04 p.m. by Drew Stevens at the New Hampshire Turtle Rescue headquarters and virtually via Zoom. He welcomed new member Wendy Booth to the Board. He also explained that he would be conducting the meeting using a more formal procedure to improve the efficiency of the meeting and better capture board votes for the meeting minutes.

**Members Present:** Drew Stevens, Dallas Huggins, Chris Bogard (via Zoom), Jennifer Purrenhage (via Zoom), David Steinberg (via Zoom), Sarah Kern (via Zoom), Wendy Booth (via Zoom).

**Members Absent:** Joshua Megyesy.

**Others Present:** None.

**Approval of Minutes:** None.

**Old Business:**

Grant Expenditure - Greenhouse

Stevens stated that this meeting was called to discuss the expenditure of grant funds, including potential purchases that would exceed \$500, requiring approval from the Board according to the NHTR bylaws.

The first item to be discussed is the Hoklartherm Riga XL 9 greenhouse kit to be used as overflow patient holding space during the active turtle season.

*Dallas Huggins made the motion to authorize the purchase of the greenhouse kit for the facility. Sarah Kern seconded the motion.*

Stevens asked if there was any further discussion, and Bogard requested more information about the greenhouse kit and how it would be used. Huggins explained that the facility needs additional capacity to accommodate the influx of patients during the busy season. In the past, there have been situations where non-listed species have been referred out to other rehab clinics (which do not specialize in turtles). She said that a number of different options were looked at and that this would be the best solution given the funds and space available for a new structure. It is a 14'x30' rectangular structure with an 11' tall roof made of extruded aluminum and thick polycarbonate glazing. The frame is warrantied for 10 years and the polycarbonate panels are warrantied for 15 years. The total cost from the distributor, with discounts and shipping, is around \$15,850. There was some additional discussion about the features of the greenhouse kit and where it would be sited at NHTR.



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42 *The motion was amended to approve the greenhouse purchase, not to exceed \$16,999.99.*  
43 *The motion passed with a unanimous vote of 7-0-0.*  
44

45 Bogard asked what the Education Committee was planning to do. Booth asked who was on  
46 the Education Committee. Stevens responded that Kern was chair of the Education  
47 Committee and that anyone was welcome to join. Kern said that she would be sending out  
48 an email to organize a meeting of the Education Committee soon.

49  
50 There was a brief discussion about the background and condition of a Spotted Turtle that  
51 had been kidnapped from the wild for ten years and surrendered earlier that day to NHTR.  
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53 **New Business:**

54 None.

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56 **Additions to the Agenda:**

57 None.

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59 **Member Updates:**

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61 None.

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63 **Adjournment:** The meeting was adjourned at 5:41 p.m. by Drew Stevens.